

MINUTES

Date: 6.12.19

Chairperson: Cari O'Connor

Members Present: Norma Sower, Jodie Faber, Phil Millerov, Cari O'Connor, Ray Holloway

Item	Discussion	Action	Process Owner
Welcome/Introductions	Ray was welcomed as a new board member		
Approval of Minutes	Moved by NS, seconded by RH to approve the notes of 3.13.19		
Work Team Updates <ul style="list-style-type: none"> • Communications <ul style="list-style-type: none"> ○ County Community/Physical resources committee ○ GPS Block Party ○ MCN Carnival ○ Lakeview Library ○ Other 	<p>JF presented to county community/physical resources committee</p> <p>Youth will staff this JF will staff</p> <p>Discussion regarding having work teams and coalition members sign up for 1-2 events/yr to work these events. Also create a video that could be shared on a loop at these events. Discussed Early Childhood event and needed speakers/vendors, conferences on Opiod</p>	<p>Approved Approved up to \$300 for bikes/helmets</p> <p>Approved up to \$50 for kayak rental/Healing Center gift card</p> <p>Take suggestions back to communication team to coordinate.</p>	<p>JF/MYWC</p> <p>Communications Team Communications Team</p> <p>Communication Team</p> <p>Communication Team</p>

<ul style="list-style-type: none"> • Youth Wellness <ul style="list-style-type: none"> ○ LCS Vaping Packet • Prescription Drug • Medication Disposal • Vaping • Marijuana 	<p>Overdose and SOPHE.</p> <p>Recommended that they incorporate a pre and post test</p> <p>Utilization of donuts to providers who take pictures with MPC logo. Also explore combining these two teams since they have the same members. RX disposal had good exposure at Sheriff Safety Day.</p> <p>TCAS has reached out for help with vaping issues. NS needs youth volunteers for their 6,7,8,9th grade open houses in the fall. Also at the BeNice football game in the fall. SH applied for \$2500 grant for education packets. Need better coordination between organizations that collaborate with us. Confusing to school admins.</p> <p>No report. Is this team still active?</p>	<p>NS will follow up with LCS team</p> <p>RH to follow up</p> <p>Teryn and Norma to follow up. Training facilitators is also being done. Meet with HS and MS principals to inform of process and funds available. Provide a template that makes it simple and consistent – timeline/requirement/structure for logic models and strategic plans to qualify for funds.</p> <p>JF to follow up on team initiatives.</p>	<p>NS</p> <p>RH</p> <p>NS</p> <p>JF</p> <p>JF</p>
<p>Coordinator Update</p> <ul style="list-style-type: none"> • NYLI – Dallas <ul style="list-style-type: none"> • Flights • Hotel • Conference Registration • Consents 	<p>Flights, hotel, registrations, transportation and meals have all been confirmed. 18 students and 4 chaperones will attend July 14-19 in Grapevine TX.</p>		

<ul style="list-style-type: none"> • Transportation • Activities • Work permits • 501c3 tax filing • Coordinator Transition progress 	<p>PM is working on this to get students paid.</p> <p>JF reports that only 990N needs to be filed between 9/19 and 2/20. <\$5K in assets reported on 990N.</p> <p>Reviewed CO's worksheet. Policies still need to be written for travel, credit card use and coordinator responsibilities.</p>	<p>PM</p> <p>JF to file 990N</p> <p>JF to follow up</p>	<p>PM</p> <p>JF</p> <p>JF/PM</p>
<p>Budget</p> <ul style="list-style-type: none"> • MPC • NYLI • GPS Request for funds 	<p>Reviewed</p> <p>Reviewed</p> <p>Tabled discussion until we know what CH requested in their letter. Ask CH to follow up with Dr. Leiter on progress of request. Invite CH to next EB meeting in July.</p>	<p>JF to follow up and request CH to follow up with Dr Leiter and also attend our next EB meeting.</p>	<p>JF</p>
<p>Sustainability</p> <ul style="list-style-type: none"> • Grant Opportunities • Trends <ul style="list-style-type: none"> ○ Training – Tina/Chantel – Full Bd? 	<p>EB needs more information regarding sustainability training before a decision can be made.</p>	<p>JF to request a syllabus or training materials for EB review.</p>	<p>JF</p>
<p>Other - Discussion</p> <p>Liability Insurance</p> <p>ADA website compliance</p> <p>Strategic Plan</p>	<p>EB agreed that this needs to be done. Need quotes for insurance and background check process. T Stratton sent info to LK regarding ADA compliance on website.</p>	<p>JF to check with other coalitions, CADCA and MI Non-profit Assn regarding liability insurance and common practice. LK has info needed to be ADA compliant. JF to follow up with LK.CO has info</p>	<p>JF/CO</p>

	Tabled discussion on strategic plan.	on background checks and will get to JF	
Next Meeting	July 17,2019 2:00 p.m.	United Lifestyles	