



Executive Board Minutes

Key Information

Name Meeting: MPC Executive Board
 Date: 01.19.2021
 Start Time: 7:30 am End Time: 8:50 a./,
 Meeting Location: Zoom

Key Roles

Amy O'Brien Chair

 Minute Taker: Coordinator/Lisa Cloman

Attendees: Cari O'Connor, Amy O'Brien, Jodie Faber, Lisa Cloman, John Kroneck, Jeff Wilhelm

Agenda Item	Action	Process Owner
Welcome/Introductions		
Approval of Agenda	Add discussion on new meeting time. John Kroneck moved and Cari O'Connor seconded to approve agenda as amended. Motion carried.	
Public Comment	None	
Approval of Minutes 11.17.20	John Kroneck moved and Lisa Cloman seconded to accept the Minutes of 11.17.20 as presented. Motion carried	
Coordinator Update <ul style="list-style-type: none"> New Meeting Time DFC grant update Workplan Update CIA - https://montcalmprevention.org/onlineforms/view.php?id=19347 	<p>A new meeting time was established. It will now be on the third Tuesday of each month at 100-2:30 p.m. Still no news from DFC. We are proceeding with coordinator being paid through MMDHD. See attached. It was also suggested that we include on the Full Board agenda a section that addresses what is up and coming.</p>	JF
Chair Report		
Budget <ul style="list-style-type: none"> Accountant Discussion 	<p>CO/JW Move to fund the \$475 Lisa Day proposal to conduct the 990 tax forms. 3 Yays; and 1 Abstain. Motion carried. Discussion on importance of soliciting bids and being specific in the RFP. There</p>	JF



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	are two different types of reporting we need to do. One for the grant and one for MPC specifically.	
In-Kind forms: https://montcalmprevention.org/onlineforms/view.php?id=10988		
Other	Meeting adjourned at 8:50 a.m.	
Next Meeting:	February 16, 2021 at 1:00 p.m.	