



# Executive Board Minutes

## Key Information

Name Meeting: MPC Executive Board  
 Date: 04.20.2021  
 Start Time: 1:00 pm End Time:  
 Meeting Location: Zoom <https://us02web.zoom.us/j/84455115600>

## Key Roles

Amy O'Brien Chair  
 Minute Taker: Coordinator

Attendees: Amy O'Brien, Cari O'Connor, Jodie Faber, Lisa Cloman, John Kroneck, Jeff Wilhelm, Bianca Anderson

Agenda Item	Process Owner	Outcomes	Resp.
<b>Welcome/Introductions</b>	AO	Bianca Anderson, our liaison to CDC, project officer. Assigned to MI and UT.	
<b>Approval of Agenda</b>	AO	Add Community Stakeholder relationship issue to agenda CO moved, JK seconded. Motion carried.	
<b>Public Comment</b>		None	
<b>Approval of Minutes 03.16.2021</b>	AO	CO motioned and JK seconded to approve. Motion carried.	
<b>Committee Updates</b> <b>Communications</b>  <b>Medication Disposal</b>  <b>Youth</b>	JK  JK  AO	Reviewed workplan. On the way to establishing a timeline and plan.  Drug take back day is April 24 with Spectrum Health. Very well advertised including flyers to local grocery stores and businesses.  Youth going back to virtual, challenges remain with that. New executive team elected and will start next month. Tru Johnson will be the liaison to our board. Youth participated with MCRUD in the underage drinking survey with Senator Outman. Randi Schafer coordinated and did an awesome job. Continue to recruit more youth – mostly in other schools. Will attend CADCA conference virtually. Working	

## Executive Board Minutes

<p><b>Marijuana/Tobacco</b></p> <p><b>Underage Drinking</b></p>	<p>JK</p> <p>JK</p>	<p>on logistics for retreat. Podcasts are being developed. Digital marketing being done regarding vaping and recruitment at GPS. Science, Marijuana and Health in May for counselors, probation officers and recovery coaches. Signup is on MPC website. We have about 25+ already signed up. Synar checks can use the federal guidelines of age of 21. We have one female to volunteer in June. JK did vendor education in February and will redo check in April. CO and LC volunteered to assist. House passed 4 am sales of ETOH. Stays at 2am unless local government opts in.</p>	
<p><b>Coordinator Update</b></p> <ul style="list-style-type: none"> <li>• <b>DFC grant update- Bianca Anderson</b></li> </ul>	<p>JF</p>	<p>Our reapplication is a “first” for CDC so our patience is greatly appreciated. Once the final stage is completed, NOA will be sent. PMS info will be on page 2. Use this info to access the new account and funding electronically. Also any revisions regarding budget/action plan. No provisions at this time regarding action plan. We need to identify those plans that we will be able to complete by Sept. 2021 and then submit a budget revision. Next steps: Upload revised action plan into GMM as a grant note once we receive NOA. Contact Monica to discuss carryover of funding. Bianca will reach out to Monica to see if funding will be retroactive. DFC Me - Bianca will make sure that after NOA is reissued, she will place new key personnel in the DFCMe. Aug 21 progress report is due with any completions. Bianca will review and take into consideration our limited time. Continuation application will be released in GMM soon. Revised budget and updated</p>	

## Executive Board Minutes

<ul style="list-style-type: none"> <li>• <b>100 Acts of Kindness</b></li> <li>• <b>Review Workplan – see attached</b></li> <li>• <b>Phone</b></li> </ul>	<p>JK</p>	<p>action plan and other supporting docs ie: FFR, SF4 etc. due end of May, early June. pms.psc.gov PMSSupport@psc.hhs.gov 877-614-5533</p> <p>Will go on radio and in Lakeview Area News this week to begin reporting the acts submitted. SH will be providing a first offense virtual visit for offenses related to vaping. MMDHD is still involved with 2<sup>nd</sup> offense in-person meeting, 3<sup>rd</sup> offense goes to law enforcement.</p> <p>It is important to have a way to contact us. Put issue on hold for 3 months and reevaluate. Keep track of # of times there was a need for an MPC phone number.</p>	
<p><b>Chair Report:</b> <b>Community Stakeholder relationship issue</b></p>	<p>AO</p>	<p>Suggested that we keep it clear and simple. Discussion about community stakeholder and participation aligning with MPC values- not reflective of MPC values.</p> <p>1) The Bylaws of the Montcalm Prevention Collaborative indicate that when members engage in MPC activities, they are to do so with certain values. Although community stakeholder has indicated on a number of occasions that they are not a member, the Executive Board uses the values to guide our decisions and sees their behavioral choices as being contrary to the following values;</p> <ul style="list-style-type: none"> <li>• <b>VALUE: A Healthier Community Embraces Healthy Communication. Collaborative members will actively listen to each other, agree or disagree</b></li> </ul>	

## Executive Board Minutes

		<p>with one another, and share their ideas and beliefs both freely and with <u>respect</u>.</p> <ul style="list-style-type: none"> <li>○ The community stakeholder emails and comments at recent meetings have shown a lack of respect for Team members and the Coordinator. Further, their actions repeatedly show they are not willing to listen to others views when they are different than their's.</li> <li>○ On a number of occasions, when replies to their questions, or requests for them to honor the Team's decisions, have been emailed to them; no replies have come from them to continue the dialog or even acknowledge the comments they were sent. There is a basic lack of respect to ignoring other's attempts at communicating with them.</li> </ul> <ul style="list-style-type: none"> <li>● VALUE: A Healthier Community Requires Commitment. Members understand that there will never be total unanimity within the Collaborative. Once members have had an opportunity to express their views and the Collaborative has reached a decision, <u>members commit to fully embrace such decisions</u> because they</li> </ul>	
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## Executive Board Minutes

		<p>have been made through the collaborative group process.</p> <ul style="list-style-type: none"> <li>○ Particularly through the planning of the Lakeview Medication Drop Box they have received emails indicating that there will only be one contact person between Spectrum Health and the MPC Medication Drop Box Team. At a Medication Team meeting which they attended; the Team identified someone other than community stakeholder as the contact. This was as a courtesy to Spectrum Health needs, our partner in the April 24<sup>th</sup> event. Even after repeated reminders, they continually ignored the Team decision and initiated contact on a continual basis with Spectrum, thereby taking actions outside of the Team's decisions.</li> <li>● VALUE: A Healthier Community Demands Accountability. Collaborative members will actively work to <u>hold each other accountable</u>. They will seek to correct behaviors that are detrimental to the Collaborative and celebrate behaviors that are beneficial to the Collaborative.</li> </ul>	
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## Executive Board Minutes

		<ul style="list-style-type: none"> <li>○ When sent communications they have either not replied, followed by actions which showed they ignored the communication or challenged the Team's decisions. They have also provided responses which included challenges to MPC members. In both scenarios they have refused to accept responsibility for their actions outside of the Medication Team decisions and the MPC values.</li> <li>○ In a recent email attempting to hold them accountable for rude behavior and asking for an apology, their response was to claim their comments were not rude but the truth. Further they stated that they will not apologize or resign from the Medication Team. With a third statement indicating if others don't like it, they can resign. Community stakeholder could have chosen to show empathy and apologize, indicate they didn't mean to be rude and restate their thoughts. Or, they could have shown compassion and included comments honoring the person they</li> </ul>	
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## Executive Board Minutes

		<p>insulted. They chose neither compassion nor empathy. Instead, they increased the negative comments avoiding any responsibility for their actions or respect for others.</p> <p>Their actions have undermined the values of the MPC. They have shown no inclination to accept responsibility for the negativity they generate and continually ignore decisions made by the Medication Drop Box Team. Therefore, they are no longer invited to be part of the MPC or our programs. They are not to speak on behalf of the MPC or Medication Disposal Work Team.</p> <p>It was motioned and supported by CO/JK that we send via email the following from the Executive Board:</p> <p><i>The Executive Board of the Montcalm Prevention Collaborative (MPC) thanks you for your previous commitment to the Medication Disposal Work Team. However, from this time forward your services are no longer desired and we recognize your decision to not be a member of MPC. This means, you may not speak on behalf of, nor represent MPC or the Medication Disposal Work Team in any capacity.</i></p>	
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## Executive Board Minutes

		<p>Signed by Amy, Chair on behalf of MPC Executive Board.</p> <p>If asked by community stakeholder, we can send them the meeting date and link to meeting. They will only be allowed to speak at Public Comments. Remove community stakeholder from all email distribution lists. The intent is to not respond to any of community stakeholder's rebuttals.</p>	
<b>Budget:</b>	JF	\$ 11,282.76	
<b>In-Kind forms:</b> <a href="https://montcalmprevention.org/onlineforms/view.php?id=10988">https://montcalmprevention.org/onlineforms/view.php?id=10988</a>	AO		
<b>Other</b>	AO		
<b>Next Meeting:</b>	May 18, 2021		

Respectfully submitted,

Lisa Cloman, Secretary