



Executive Board Minutes

Key Information

Name Meeting: MPC Executive Board
 Date: 05.18.2021
 Start Time: 1:00 pm End Time: 3:20 p.m.
 Meeting Location: Zoom <https://us02web.zoom.us/j/87624492912>

Key Roles

Amy O'Brien Chair
 Minute Taker: Coordinator

Attendees: Amy O'Brien, Cari O'Connor, Jodie Faber, John Kroneck

Agenda Item	Process Owner	Outcomes	Resp.
Welcome/Introductions	AO		
Approval of Agenda	AO	CO moved. Jk supported to approve. Motion carried.	
Public Comment		None	
Approval of Minutes 04.20.2021	AO	JK moved. CO supported to approve. Motion carried.	
Committee Updates Communications	JK	Discussed how to get name recognized with no money. Need to raise money and enhance membership. Each team needs to update case statements. CO moved, AO to purchase stage backdrop logo at SOFD for \$250. Motion approved. What about radio station spots? CT will develop a marketing plan.	CT
Medication Disposal	JK	Take back day went well. Next one will be June15, 3-6 p.m. in Howard City. August 17will be in Edmore, 3-6 p.m. October will be in Greenville. Partnering with Spectrum Health. We don't want to lose our identity, so it is important to stay involved with or without SH. Have collected 9,928 lbs!	JF
Youth	AO	Reach out to MCC again about the Doser center and the Youth Summit. Explore use of pool with activities. Struggling with getting attendance at July retreat and	AO/JF

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<p>Marijuana/Tobacco</p> <p>Underage Drinking</p>	<p>JK</p> <p>JK</p>	<p>meetings. Looking at changing the venue. Waiting on approval from DFC.</p> <p>Science, Marijuana and Health had 50 attendees. Esther Combs will be presenting this week. This is an MPC sponsored event with MMDHD. Synar checks to be done second week in June with one female underage volunteer. JK and JF will conduct checks. MCRUD survey completed. Youth had a great experience.</p>	<p>JF/JK</p>
<p>Coordinator Update</p> <ul style="list-style-type: none"> • DFC grant update – review of continuation • Review Workplan – see attached • Storage space 	<p>JF</p>	<p>Updated 2022 work plan. Current workplan involves updating case statements and creating a piece to showcase volunteer opportunities. See updated work plan. Danish Festival? CO needs 600 supplies ASAP for giveaways. Motion by JK and second by AO to purchase 600 chapsticks and to be paid by MPC funds. Motion carried. Order 600 chapsticks; use MPC funds and MPC flyers. Text Cari when ready. JK motioned and CO seconded to approve the 2022 DFC budget (\$125,000) as amended. Motion carried. Matching funds needs to match \$125,000. Amy to check with GACF for options.</p>	<p>JF</p> <p>AO</p>
<p>Chair Report:</p> <ul style="list-style-type: none"> • Faber contract and request 	<p>AO</p>	<p>Need to update ISD contract with hours/rate of pay and timeframe. Need invoice for “services”. Use MAISD form. Jk motioned and AO seconded to approve the contract with items in the contract to be submitted via MAISD protocol and the amount as presented. Motion approved with CO abstaining.</p>	<p>JF/AO/CO</p>
<p>Budget:</p>	<p>JF</p>	<p>\$10,159.21 in checking Recv'd \$1,712.50 reimbursement for DFC prior expenses. \$122,312.50 balance in DFC; \$2,687.50 in expenses.</p>	
<p>In-Kind forms: https://montcalmprevention.org/onlineforms/view.php?id=10988</p>	<p>AO</p>		



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Other	AO	Med disposal discussed meth in our county. Does the EB want to address meth at this time? If so, how? We don't have resources to take this on right now.
Next Meeting:	June 15, 2021	

Respectfully submitted,
Jodie Faber, Coordinator