

## **IN-KIND CONTRIBUTION FORM**

The Drug Free Communities Support Program requires the coalition to provide matching funds. This is accomplished primarily through in-kind contributions. In-kind contributions can be such things as a person's time, a service (with a price assessed), supplies, meeting space, technology costs, etc. This form is designed to capture your in-kind donations to the coalition. If you have any questions, feel free to contact Jodie Faber at <u>coordinator@montcalmprevention.org</u> 989.287.0527.

in recording your time, please round to the nearest quarter nour.					
Date	Name	Total Miles Driven (Round Trips)	Total Meeting Time	<u>Total Other</u> <u>Time:</u> >Travel >Preparing** >Set-up & Take down	

## *In recording your time, please round to the nearest quarter hour.*

**\*\*Time preparing** for an activity includes but is not limited to printing and reading the agenda, minutes, emails, etc.; gathering supplies or materials; preparing a presentation, reviewing information related to an activity, etc.)

<b>RESOURCE DONATION</b> Examples include: meeting space, technology, phone conferencing equipment, other equipment, materials, a service with a price assessed, etc.		
Total hours in meeting space at MMDHD/MAISD/Other location		
Total hours use of conference calling technology		
Other resource donation:		
Other resource donation:		
Other resource donation:		

## Media Coverage/Impressions/Engagement

Examples include: Newspapers, Radio, Television, Facebook, Twitter, Snapchat, Flyers, Community Events, Presentations, Trainings sponsored by YOUTHINK Montcalm, Collaborative Efforts with YOUTHINK Montcalm

Date
Media Coverage/Impression/Engagement
Total Time
Reach
Impressions/Engagement

Image: Ima

Our media coverage is an important measurement of our coalitions reach, impressions, and engagement in the community.

- **Reach:** the *number of people* who see your content.
- Impressions: the *number of times* your content is displayed.
- **Engagement:** the *number of interactions* people have with your content (i.e.: likes, comments, shares, retweets, etc.)

Signature: \_\_\_\_\_

Data	
Date.	

Office use:	/
Date Recorded	Form Number