



Executive Board Minutes

Key Information

Name Meeting: MPC Executive Board

Date: 11.16.2021

Start Time: 3:00 pm End Time: 4:15 p.m.

Meeting Zoom <https://us02web.zoom.us/j/87624492912>

Location:

Mission: **Our mission is to reduce youth substance use throughout Montcalm County in a comprehensive and long-term manner.**

Key Roles

John Kroneck Vice-Chair

Minute Taker: Coordinator

Attendees: Cari O'Connor, Amy O'Brien, Jodie Faber, John Kroneck, Jeff Wilhelm

Agenda Item	Process Owner	Outcomes
Welcome/Introductions	JK	Welcomed Amy as the new co-coordinator. Need to increase membership and involve more community members.
Approval of Agenda	JK	JW motioned to approve agenda, JK support. Motion carried
Public Comment		None
Approval of Minutes 10.19.2021	JK	JW motioned to approve minutes, JK support. Motion carried.
Committee Reports <ul style="list-style-type: none"> • Communications Team • Rx Drug and Medication Disposal • Youth Wellness Team • Project Success • Marijuana/Tobacco 	JK JK AO JK JK	Did not meet this month. News release on the Sheridan TakeBack event and the 10,000 lb. of medications collected. Will do takeback in January/February 10-12 at Bookwalter Motor Sales in Stanton. Sheridan will do Sharps. Possible site in Carson City with Lutheran church. Deadline for DC trip was met and 9 youth are interested. All from Greenville. General information distributed. Talked about more involvement in school, ie: club fair, basketball games with table with giveaways etc. Talked about more involvement with the resurrection of the vaping team. RSchafer has reached out to Vestaburg schools to do vaping education. Schools have not opened up yet. Vestaburg, Tri-County, Greenville are participating. MMDHD is hiring additional staff for this. MPA is doing a whitepaper on harm reduction for marijuana. Legislation at the federal level is more difficult.
Coordinator Update <ul style="list-style-type: none"> • Workplan update 	JF	Review at January meeting. Take to full collaborative in January with very simple report to support recruitment.
Chair Report:	JK	WE NEED HELP!!

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<p>Sustainability Plan</p> <ul style="list-style-type: none"> • Donor letter/fundraising • Recruitment discussion • Giving Tuesday, Nov. 30th - DN pg. & FB, other? • Co-coordinator position update – new contracts 	<p>JF JF/AO JK JF</p>	<p>Sent out 67 letters, two responses. See above. Need to create the page for the DN. AO and JF to work on the page.</p> <p>Co Coordinator can work with leadership teams and recruit for the wellness team. Keep clear lines on what we can and cannot do in terms of grant. CO motioned to adjust co-coordinator hours to reflect AO to work 24 and JF to work 12 hrs/week starting Jan. 1, 2022. JW seconded. Motion carried.</p>
<p>Budget: See attached</p> <ul style="list-style-type: none"> • MHSC Invoice • Equipment expenses 	<p>JF</p>	<p>Work with MAISD to set up carryover funding in existing budget. JW motioned to pay dues of \$100 to MHSC. CO seconded. Motion carried. ~\$2,239.79 for new equipment. IT is additional.</p>
<p>In-Kind forms: https://montcalmprevention.org/wp-content/uploads/2021/06/In-Kind-DFC-Fillable-1.pdf</p>	<p>JK</p>	<p>Please remember to fill these out.</p>
<p>Other</p>		<p>Do we need messaging for responsible drinking during the holidays? Will look into doing that. Call radio and see if they can run that next week. JK to check with SAMHSA.</p>
<p>Next Meeting:</p>	<p>Jan. 18,, 2022</p>	