



Executive Board Minutes

Key Information

Name Meeting: MPC Executive Board

Date: 8.16.2022

Start Time: 12:00 pm

End Time: 1:30 pm

Meeting: Microsoft Teams [Click here to join the meeting](#)

Location: **Our mission is to reduce youth substance use throughout Montcalm County in a**

Mission: **comprehensive and long-term manner.**

Attendees: John Kroneck (JK), Jodie Faber (JF), Amy O'Brien (AO), Leslie Kinnee (LK), Jeff Wilhelm (JW)

Key Roles

John Kroneck Chair

Minute Taker: Coordinator

Agenda Item	Process Owner	Desired Outcomes
Welcome/Introductions	JK	
Consent Agenda Approval <ul style="list-style-type: none"> Approval of Agenda Approval of Minutes 7.19.22 Budgets (MPC, DFC, PN) 	JK	JW/LK - approved \$62,183 – DFC \$26,563 – Carry Over \$45,275 – PN \$19,513 - MPC
Public Comment	JK	none
Committee Reports <ul style="list-style-type: none"> Communications Team 	LK	New member Kurt Kemperman (MCC). Leslie will stay on till someone else take over. Marijuana billboards ordered. Marijuana inserts in DN week of 9/15. 2 of 3 are designed. Social media campaign w/ Inspiration Studio design & run campaign. Spend \$2,000? Also talked about short video for social media. Motion by Lk with second from JW to spend up to \$4,000 for geofencing, \$4,000 for adult recruiting (Inspiration Studios), up to \$5,000 youth recruitment from Carry Over funds. Banners are ordered. Community Report to include trend data, work team accomplishments, 4 key pieces of data from MiPhy for DFC, auto crash data, driving under influence data and recruiting piece.
<ul style="list-style-type: none"> Medication Disposal Team 	JF	AO sent compliance check press release out to <i>The Daily News</i> and <i>Lakeview Area News</i> . Part of our Action Plan.
<ul style="list-style-type: none"> - Sharps Comm Program update 		JK & JF met with MCC facilities director. Very interested in Sharps program at college. Sharps container from SOR funding for pilot program.
<ul style="list-style-type: none"> - SOR funding update 		No word on Narcan vending machines. Mike Helmer interested in marketing with SOR funding. Narcan kits idea from RISC to use SOR funding Narcan kits bags.
<ul style="list-style-type: none"> - Marijuana Billboards 		Billboards ordered. First boards up end of July.

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<ul style="list-style-type: none"> Montcalm Youth Prevention Club - Orlando CADCA trip recap & Madison McCrumb 	AO	Successful Orlando trip – 3 GHS, 2 LHS youth Past MYPC member from LHS, Madison McCrumb, went with. She was a great help and had experience at these conferences. We have contract w/MAISD so she can work with us in the future if needed. Youth already worked the GPS Back2School Bash. Very successful and gave out lots of swag. Kids roamed the crowd with the vape bags & cards. Received Delta ticket reimburse for original ticket purchase for trip - \$6,713.60
<ul style="list-style-type: none"> Marijuana/Tobacco 	JK	none
PN: Community Coalition Capacity Building Grant <ul style="list-style-type: none"> Audit due 8.30.22 	JF	Completed audit materials uploaded to PN SharePoint yesterday.
<ul style="list-style-type: none"> Lakeview Prevention Club update 		Ashley Whalen from LHS has approval from her Board and Union for Lakeview Youth Prevention Club coordinator for \$5,000, Sept. – May 2023. Wrote a job description and it's been posted. Interest already.
<ul style="list-style-type: none"> City Church youth pastor contact 		Met youth coordinator at GPS Bash. Interested in collaborating. AO will follow up
<ul style="list-style-type: none"> MPC Community Event 		Didn't have time to talk about.
Coordinators Updates <ul style="list-style-type: none"> Sheridan Health Fair, GPS Back 2 School Bash and MCN Carnival recap 	JF/AO	All very successful. Had three parent volunteers at GPS Bash plus three kids. Naomi Holloway, AO & JF worked the MCN Carnival. Gave out swag, flavor ice, MPC Case Statements and vape cards
<ul style="list-style-type: none"> Medication Take Back, Howard City - 8/17/22, 3-6 pm 		JK, Drew Train & Lori Faber will work Take Back
<ul style="list-style-type: none"> Tamarack District Library Health Fair – 9/14/22, 4-6 pm 		Two LHS students have volunteered to work.
<ul style="list-style-type: none"> DFC Progress Report 		Received word yesterday that Aug. Progress Report has been approved!
<ul style="list-style-type: none"> Online forms renewal - \$600/yr. 		Renewed online forms with Inspiration Studios for \$600 for the year. Budgeted expense.
<ul style="list-style-type: none"> Swag for fall/winter events 		LK motioned /JW second to approve spending \$6,070 on large grocery totes, mini totes, foam balls, 2 types of pens and chip clips (change to white imprint?). We have approx \$9,000 in carry-over money for marketing by Sept. 29.

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Exec. Bd. Member needed – new Chair?	JF	Naomi Holloway has volunteered for VC position if meeting has a virtual option. JW suggested Jodie present to Ministerial Association to inform and recruit possible faith community member for collaborative.
Chair Report	JK	none
Action Plan	JK	Making progress
In-Kind forms: https://montcalmprevention.org/wp-content/uploads/2021/06/In-Kind-DFC-Fillable-1.pdf	JF	Please remember to fill these out online. Important for DFC grant.
Next Meeting:	JK	September 20, 2022