



Executive Board Minutes

Key Information

Name Meeting: MPC Executive Board

Date: 9.21.2022

Start Time: 1:00 pm

End Time: 2:30 pm

Meeting: Microsoft Teams [Click here to join the meeting](#)

Location: **Our mission is to reduce youth substance use throughout Montcalm County in a**

Mission: **comprehensive and long-term manner.**

Attendees: Jodie Faber (JF), Amy O'Brien (AO), Esther Combs (EC), Cari O'Connor (CO), Naomi Holloway (NH)

Key Roles

John Kroneck Chair

Minute Taker: Coordinator

Agenda Item	Process Owner	Desired Outcomes
Welcome/Introductions	JF	
Consent Agenda Approval <ul style="list-style-type: none"> Approval of Agenda Approval of Minutes 8.16.22 Budgets (MPC, DFC, PN) 	JF	CO/EC - approved
Public Comment	JF	none
Committee Reports <ul style="list-style-type: none"> Communications Team 	AO	Billboards up. marijuana inserts in DN last Sat., will be in LAN Thursday. contract w/ Inspiration Studio Designs for Facebook, Twitter, Instagram & website ads & media management. 4 sizes of MPC banners purchased for multiple uses
<ul style="list-style-type: none"> Medication Disposal Team 	JF	DEA Drug Take Back Oct. 29 from 10 am-2 pm at Sheridan Hospital. SOR money remaining that will expire at end of month. CO suggested running 1/2 or full-page ads in Daily News and Lakeview Area News with Sharps & Disposal sites. JF will get approval from MSHN. AO will check with DN and JF with LAN if approved.
<ul style="list-style-type: none"> Montcalm Youth Prevention Club 	AO	County wide group will meet quarterly now. Gville will continue to meet monthly on second Sundays of month. Other clubs will meet weekly throughout the school year. Lakeview club presented to Lakeview BOE. Greenville looking into when they could present to BOE. Other possible activities include vaping information in bathrooms, family night, resource information given to PE teachers to provide to students in need. Purchased 4 table covers for each prevention club with carry over funds. Kids wanted Greenville & Lakeview t-shirts for recruitment and giveaways. Purchased with carry over funds.
<ul style="list-style-type: none"> Marijuana/Tobacco 	JF	none
PN Grant <ul style="list-style-type: none"> New Prevention Clubs update 	AO/JF	Clubs' w/advisors now established in Lakeview, Tri County and Vestaburg. Lakeview & Vestaburg club advisors have prevention background. Purchased a slushy machine for Lakeview club through DFC funds for substance awareness & recruitment and fundraising.

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<ul style="list-style-type: none"> MPC Community Event 		Not discussed
Coordinators Updates <ul style="list-style-type: none"> 2023 Continuation Grant – update budget, carry-over budget 	JF/AO	JF & AO presented new DFC 2023 budget proposal and carry over budget proposal. CO made a motion to approve the DFC revised 2023 budget and Carryover budget as presented. EC with support. All in favor. CO thought ISD would have final 2022 budget numbers to JF & AO by end of week or early next week.
Exec. Bd. Member needed – new Chair?	JF	NH considering Vice Chair and Secretary positions on board. EC mentioned that she thought Audrey Fleming was interested in a board position but not as a Vice Chair. Jodie or Amy will follow up.
Chair Report	JF	none
Work Plan	JF	Went over action plan and updated it. Doing well. We’ve added eight new members. CO thought we could add Early Childhood Conference & End of year resource packet as well as school board presentation and GPS Back to School Bash to “Support local schools” section of plan
In-Kind forms: https://montcalmprevention.org/wp-content/uploads/2021/06/In-Kind-DFC-Fillable-1.pdf	JF	Friendly reminder to fill these out.
Next Meeting:	JF	October 18, 2022