



Executive Board Minutes

Key Information

Name Meeting: MPC Executive Board

Date: 11.15.2022

Start Time: 1:00 pm

End Time: 2:30 pm

Meeting: Microsoft Teams [Click here to join the meeting](#)

Location: **Our mission is to reduce youth substance use throughout Montcalm County in a**

Mission: **comprehensive and long-term manner.**

Attendees: Jodie Faber (JF), Amy O'Brien (AO), John Kroneck (JK), Cari O'Connor (CO)

Key Roles

John Kroneck Chair

Minute Taker: Coordinator

Agenda Item	Process Owner	Desired Outcomes
Welcome/Introductions	JK	
Consent Agenda Approval <ul style="list-style-type: none"> Approve Agenda & Minutes 10.18.22 Budgets (MPC, DFC, PN) 	JK	CO motion/JK second - approved
Public Comment	JK	none
Committee Reports <ul style="list-style-type: none"> Communications Team <ul style="list-style-type: none"> Social Media reports 	AO	Reviewed reports from Inspiration Studio Designs. Will invite Julia from Inspiration Studio to future meeting to tell us how to read/interpret reports.
- Case Statement updates		Case Statements have been updated. AO will send copies to Exec. Bd members for future use.
- Thank You ads in DN & LAN Or DN Giving Tuesday ad?		CO motioned to combine Thank you ad and Giving Tuesday ad as a full page in the upcoming Daily News Giving Tuesday special section for \$600. CO second. All approved. AO will send copy to DN today.
- 106.3 ads Thanksgiving/New Year's		CO motioned to spend up to \$500 for pre-Thanksgiving and New Year's ads like what was run last year. JK second. All approved. JF will follow up.
- Hark Up! Sponsorship		CO motioned to sponsor the Hark Up Hometown Christmas Concert at the Gold Level for \$500. JK second. All approved. Amy will provide copy for the ¼ page ad with the message "We need your help."
<ul style="list-style-type: none"> Medication Disposal Team DEA Take Back recap 	JF	Last Take Back of year. 26lbs. of medications collected, Sharps containers collected and 7 Narcan kits taken by public.

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<p>-SOR funds - \$18,000 - MMDHD Request</p>		<p>CO motioned to recommend paying MMDHD for request for \$500 for Sharps Disposal costs from SOR funds. JK second. All approved.</p> <p>JF shared that Tri County students were interested in providing vape take-back boxes at their school during the Montcalm Youth Prevention Club meeting Sunday. They are first seeking approval from Administration. Possibility for SOR funding for this purchase?</p> <p>Next Prescription Drug and Medication Disposal meeting is next week. They plan to discuss SOR funding, Fentanyl Test strip options, Spectrum Health agreeing to dispose of Sharps containers, and MCN possible request for Narcan boxes.</p>
<ul style="list-style-type: none"> • Montcalm Youth Prevention Club 	AO	<p>County-wide meeting held Sunday at LHS. 4 Greenville, 4 Lakeview and 2 Tri County members were present. Each club reported on current activities.</p>
<ul style="list-style-type: none"> • Marijuana/Tobacco 	JK	<p>MPC partnering and participating with MYCAEA. In Jan/Feb Tobacco vendor education and March/April tobacco vendor compliance checks. JK hopes to utilize a survey of cannabis businesses to track marketing practices.</p>
<p>PN Grant</p> <ul style="list-style-type: none"> • MPC Community Event/Meeting 	JF/AO	<p>Event is planned for March 10, 11:00-12:30 at Doser Building at MCC, Sidney. Plan to do personal invitations and have elevator speech leave behind. Looking into possibly offering min-grants to participants from SOR funding. JK looking into that.</p>
<p>Coordinators Updates</p> <ul style="list-style-type: none"> • Full Collaborative meeting times 	JF/AO	<p>Next full collaborative meeting will be on Tuesday, January 17 at 10:00 a.m. Will consider changing meetings to always be on 3rd Tuesday of month.</p>
<ul style="list-style-type: none"> • Yr. End fundraising letter 		<p>AO working on letter. Will send mailing list to EB members to look over and make recommendations. Letter will include a gift slip and small self-addressed envelope. Will mail out asap.</p>
<ul style="list-style-type: none"> • Dec. 12 Parent Coalition event participation? 		<p>JK and staff will man a booth at event. AO will provide 100 cake pops with MPC tags to hand out at event. AO will email Mindy Train about having booth.</p>
<p>Exec. Bd. Members needed – Vice Chair & Secretary/Treasurer, Community Member</p>	JF	<p>Will table recruiting new members until after first of year.</p>
<p>Chair Report</p>	JK	<p>none</p>
<p>2023 DFC Action Plan</p>	JK	<p>Will send JK a copy to work on simplifying</p>
<p>Next Meeting:</p>	JK	<p>No meeting in December</p>