

Executive Board Meeting Minutes

Key Information

Name Meeting: MPC Executive Board

Date: 8.15.2023

Start Time: 1:00 pm End Time: 3:00 pm

Meeting Location: In-person at MAISD

Mission: **Our mission is to reduce youth substance use throughout Montcalm County in a comprehensive and long-term manner.**

Key Roles

John Kroneck, Chair

Minute Taker: Amy O'Brien

Attendees: John Kroneck (JK), Cari O'Connor (CO), Tara Allen (TA), Jason Dillingham (JD), Christa Jerome (CJ), Jodie Faber (JF), Amy O'Brien (AO)

Agenda Item	Process Owner	Desired Outcomes
Welcome/Introductions	JK	
Consent Agenda Approval <ul style="list-style-type: none"> • Approve Agenda & 7.18.23 Minutes • Budgets (MPC, DFC, PN) 	JK	John Johansen motioned, and Tara Allen seconded. All approved.
Public Comment	JK	none
Committee Reports <ul style="list-style-type: none"> • Communications Team <ul style="list-style-type: none"> ○ Orientation folders ○ DN ads Comp Cures II 	AO	<p>1,000 orientation/event folders have been delivered and look nice. We will use them at the Compassion Cures 2 event first.</p> <p>Running banner ads for Compassion Cures ads one time/week beginning with 8/15 until the week of the 22nd.</p>
<ul style="list-style-type: none"> • Medication Disposal Team Drug/Narcan Take Back 8/9 recap 	CJ	<p>Last Drug Take Back event 8/9 in Lakeview was successful. 18lbs. 11 ounces medications collected along with 28 lbs. Sharps. Next Take Back event is 10/28 with Corewell Health in Greenville. Need volunteers for this event.</p> <p>Tara Allen said that MCN was very busy at the Sheridan Health Fair and MCN Carnival last week. Christa J. reported that MPC gave out 42 First Aid Kits w/Narcan at the MCN Carnival. MCN will be at the Danish Festival on 8/19 and plan to give out 72 Narcan kits and Christa and Tyler Wigent will be at Vestaburg Resource Fair on 8/16 to give out 50 First Aid kits.</p>
<ul style="list-style-type: none"> • Youth Prevention Clubs <ul style="list-style-type: none"> - GHS Open House – 8/15, 5:30-7pm 	AO	The Greenville club met Sunday, Aug. 13 from 3-4 pm to strategize for the new school year. They identified that they wanted to have a table at the GHS Open House 8/15, 5:30-7 pm. 6-7 members volunteered for the event. More information to come from Sophie Gardner via text to volunteers. They plan to have swag, t-shirts, and educational materials on vaping and cannabis to provide to kids and parents. They will also actively recruit new members and have a signup sheet for that purpose.

Executive Board Meeting Minutes



<p>- LHS Open House – 8/17, 6-8 pm</p>		<p>They talked about the recent tragedy involving the death of an 8th grade student and two other injured teenagers and whether there was something they could do. A woman on parole for a methamphetamine conviction and had been drinking was arrested for the hit and run. They talked about a Call to Action in some way to follow up on the event but were unsure at this time what they wanted to do. They also identified that they wanted to focus their prevention work this school year on vaping and underage drinking/drugged driving. They will also work to recruit new members, so that they will be able to participate in more events/initiatives. They plan to recruit new members and inform the new freshman class at GHS by having members talk to the WIN classes by the 3rd week of school.</p> <p>Amy asked the Exec. Bd what they thought about having the youth do some kind of Call to Action or build on the Jacket Strong effort in the community. The board thought it was appropriate to have youth take some kind of action and that MPC would not address the incident themselves at this time. Some ideas for the youth club from the board included having some of the club members talk to the 8th grade classes about their efforts to reduce youth substance use. JK suggested that the kids engage in a social media campaign that used personal feelings about the event (ie. This is what it meant to me to have this happen). CJ suggested that youth find out what the favorite color of the boy that was killed was and have a Remembrance Day where they handed out ribbons of his favorite color to students. JF suggested that Greenville have a joint meeting with another youth club to see what they have done in their schools when something like this has happened. She suggested contacting the Ionia County coalition's youth group. AO will follow up on this idea. With the sensitivity of this tragedy the board thought it was appropriate to have the Greenville club wait for a month to see what other efforts might be happening at the school and in the community and to give them time to process the tragic event themselves.</p> <p>JD said that he had been contacted recently about having a community wide prayer vigil. Nothing is planned currently but is open to taking part in such an event.</p> <p>Lakeview Youth Prevention Club members will have a table at the High School open house on 8/17 from 6-8:00 pm. They have swag, t-shirts, educational materials on vaping and cannabis to provide to kids and parents.</p>
<ul style="list-style-type: none"> • Marijuana/Tobacco 	<p>JK</p>	<p>MMDHD has a grant to provide licensed cannabis stores with education on cannabis use during pregnancy, safe storage and cannabis and impaired driving. CJ and Tyler Wigent visited three establishments in Stanton, two in Edmore and two in Crystal. The stores</p>

Executive Board Meeting Minutes

		<p>were receptive to the information provided. Part of the grant includes providing cannabis lock bags to the community. They hope that cannabis stores might consider providing lock bags to their customers at the time of the sale.</p> <p>JK reported that the Synar checks done in the spring as part of a state-wide survey resulted in an under 10% sell rate.</p>
<p>PN Grant Updates</p> <ul style="list-style-type: none"> • Compassion Cures 2 – 9/22, 9-1pm MCC Doser Building 	<p>JF</p>	<p>Planning for the event is coming along nicely. The cost of food has been covered by Hurst Funeral Home, Flat River Family Dentistry and Jon Coles. We still need funding to cover the breakfast. Hoping that Kate Behrenwald will accept the moderator role at the event. If she cannot, Scott Lombard, Corewell Health, will step in. We have 43 reservations so far for the event. Registration is required.</p>
<p>Coordinators Updates</p> <ul style="list-style-type: none"> • DFC Progress Report • PN C3 site visit – 8/9 • 9/22 Compassion Cures – Part II, 9-1, MCC Doser Center • Jacket Strong action?? • Bylaws discussion/action 	<p>JF/AO</p>	<p>DFC Progress Report was submitted a week before the deadline.</p> <p>AO, JF, CO and Ruth Schwendinger (Prevention Network) took part in a site visit/audit on 8/9. JF went over the areas identified by a Coalition Capacity survey done by AO and JF to work on to make our capacity building efforts better/more productive. JF noted that the survey asked about a cultural diversity plan which we don't currently have in place. We decided that although we don't have a written plan the coalition does use diversity as a factor in activities and initiatives and that spending time on a written plan wasn't valuable. Ruth suggested that we will need to develop a Health Disparity Statement to be able to receive future grants from the state and federal levels.</p> <p>Mentioned earlier.</p> <p>Discussed earlier.</p> <p>Discussed at the last EB meeting changing our Bylaws to address problems with meeting quorums. JF noted that we have 17 active members. After thorough discussion it was suggested that the bylaws should read under 4.2 Full Collaborative, "Quorums will exist when there are at least three (3) active members present.</p> <p>TA brought to our attention that under duties of Executive Board it included "performance reviews" of the coordinator and that we don't do this. Felt that this was important to have in the bylaws and that these reviews should be done on an annual basis.</p>

Executive Board Meeting Minutes

<ul style="list-style-type: none"> • <u>Upcoming activities:</u> <ul style="list-style-type: none"> - Vestaburg Resource Fair 8/16 4:30-6:30 (CJ, TW) - Seniors Needs at United Methodist Church Carson City 8/17 (CJ, TW) - 9/26 Probation Resource Fair 1st Baptist Church Stanton 10 am-1pm – need volunteers? - 10/28 DEA Drug Take Back – Corewell Health Greenville – volunteers? 		<p>Discussion about whether Work Team Chairpersons are voting members of the Exec. Board. By laws were reviewed. Decided to table the discussion for now.</p> <p>JF will make the suggested changes to the bylaws and send them to the Exec. Bd for further discussion before it is sent to the full collaborative for vote. To make any changes to the bylaws the full collaborative must be sent suggested changes 30 days prior to a vote.</p> <p>CJ and Tyler will be at the event. AO provided CJ with copies of MPC Case Statements and education materials to have at this event and others upcoming.</p> <p>CJ and Tyler will staff the event.</p> <p>John will be present at the event. He needs the MPC flag and stand. JF will get that to him.</p> <p>We will need volunteers.</p> <p>It was noted that 469 people participated in the MCN Carnival. The Sheridan Health Fair had 214. Great turnout for both events.</p> <p>On Tuesday morning John K. dropped off an additional 200+ first aid kits and Narcan packs to Gathering place to assemble.</p>
<p>Chair Report</p> <ul style="list-style-type: none"> - SOR & Opioid Settlement Funds 	<p>JK</p>	<p>SOR money spent out.</p> <p>JF thinks we should get started on a proposal to submit for the RFP of the Opioid Settlement funds to be disbursed by the county commissioners. The RFP should be out by the beginning of next month. Proposals are due by October 31st. An Opioid Settlement Work Team will be formed. Volunteers so far for the committee include TA, CJ, JF and JK. The first meeting will be September 5th from 10:30 am-noon at MCN, 611 N. State Street, Stanton.</p> <p>RISC Recovery Celebration will be on 9/9/23 from 1-5 pm. A discussion took place regarding having a table at the event. MPC will provide information to set on a table but volunteers are difficult to find to actually work the table.</p>

Executive Board Meeting Minutes

		CJ spoke about having access to the movie series, Screenagers, from CADCA along with material for educators, parents, etc. for the next month. Discussion about how MPC could possibly use the program in the future. TA is interested in MCN possibly sponsoring a movie. CJ will send TA the link.
2023 DFC Action Plan – JK excerpts	JK	No discussion
Next Meeting:	JK	September 19, 2023, 1 to 2:30 pm at MAISD