



## Montcalm Prevention Collaborative Member Description

The Collaborative consists of members with differing levels of involvement and commitment as outlined below. A member may serve the Collaborative at multiple levels within the organization.

### 1.0 Active Member

- 1.0.1 An “Active” member is one who participates in Collaborative activities on a regular basis and has a signed Coalition Involvement Agreement.
- 1.0.2 An Active Member has the right to attend and vote on matters that come before the Collaborative either in person or virtually.
- 1.0.3 An Active Member may serve in one or more of the following capacities: Steering Council, Officer, Sector Representative, committee member, and/or Work Team member.

**1.1 Youth Membership** are those engaged with the Montcalm Youth Prevention Clubs. All youth members shall have voting privileges with their youth club and the active membership. For quorum purposes they will not be counted as Active Members.

### 1.2 Sector Representatives

- 1.2.1 The Collaborative must have a minimum of one representative from each of the following sectors:
  - Youth
  - Parents
  - Business
  - Media
  - School
  - Youth-serving Organizations
  - Law Enforcement
  - Religious/Fraternal Organizations
  - Civic/Volunteer Groups
  - Healthcare Professionals or organizations
  - State, local, or tribal governmental agencies
  - Other local organizations involved in reducing substance use
- 1.2.2 A Sector Representative represents their sector’s interests and expectations at Collaborative meetings; provides input into the overall direction of the Collaborative; builds Collaborative capacity by recruiting other community leaders; communicates about Collaborative activities; and utilizes environmental strategies to take action and make changes within their sector.
- 1.2.3 An individual may not serve as a Sector Representative for more than one sector at the same time, but there may be more than one Representative per sector.
- 1.2.4 Before beginning service on the Collaborative, each Sector Representative must sign a Collaborative Involvement Agreement .



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- 1.2.5 If a Sector Representative cannot attend a Collaborative Meeting, they will send a designee with the authority to make decisions and enter into commitments on behalf of the Sector Representative.
- 1.2.6 Sector Representatives are leaders with formal or informal authority to make changes within their respective sectors.

**Members (Sector Representatives) play a significant leadership role within the Coalition. Sector Representatives will promote their Sector perspectives in efforts to develop and implement strategies to accomplish the mission of the Coalition. Our Mission is:**

**One County. One Cause. Our mission is to reduce youth substance use throughout Montcalm County in a comprehensive and long-term manner. While its primary focus is on youth, the Collaborative is dedicated to valuing each life by creating a healthier community.**

### Specific Responsibilities:

1. Be a community leader amongst the represented sector.
2. Ensure clear communication between the sector represented and the coalition.
3. Act as a positive role model for youth, families, and peers.
4. Support the coalition's mission.
5. Attend coalition meetings which are held in Jan., Mar., May, July, Sept., Nov.
6. Participate in at least one subcommittee.
7. Attend coalition sponsored trainings, town hall meetings, and community events.
8. Contribute to the strategic planning process.
9. Participate in sustaining the coalition's capacity, involvement, and energy.
10. Prevent youth substance use through environmental strategies.
11. Provide services to be used as match, if applicable

### Time Commitment:

- At least one year position
- Four to 6 coalition meetings per year (1 to 2 hours per meeting)
- Subcommittee meetings as needed
- Commitment to improving the health of Montcalm County residents
- Knowledge of the county area and its people
- Broad perspective in identifying and planning programs
- Enthusiasm
- Resourcefulness

**Serving as a member of the coalition will provide you with the opportunities to:**

- Broaden your knowledge
- Become a leader within your sector



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- Gain new experiences and skills
- Increase communication skills
- Work with other community professionals